

Filtering Tutorial

Objective: Filtering People in the People Listing that have E-mail Addresses.

Note: A basic knowledge of Filtering will help in completing this Tutorial.
Please refer to the following Tutorials: Filtering Getting Started and Filtering Tips.

Click Filter By. Select E-mail from the Dropdown. Type not Blank. Click the Set Filter icon. Note: This will filter People in your listing that have E-mail addresses. You may want to merge these People into an Excel Spreadsheet. Simply click the Create Excel Spreadsheet icon.

Try It Now!: {E-mail}not Blank

The screenshot shows the CME Web Tracker interface. The browser address bar displays "https://cmetracker.net/ - CME Web Tracker Staff Edition - - AceSys Technology Group [User: c - Windows Info...". The page header includes the CME Web Tracker logo and navigation links for "Events" and "Register". The main content area is titled "People" and features a navigation menu with "General", "Speaker", "Credits", "Registered", "Listing", and "Reports". Below the menu, it indicates "2,472 Filtered" and "Department" Sort. A filter bar shows "Filter By: Test Filter" with a dropdown menu set to "[E-mail]not Blank". A "Set Filter" icon is highlighted with a red circle. In the top right corner, a "Create Excel Spreadsheet" icon is also highlighted with a red circle. The main listing table has columns for "Pco", "CME ID", "First Name", "Last Name", "Title", "Gender", and "Affiliation". The first row is highlighted in green and shows "10245", "Dean", "Balback", and "Roche Pharmaceuticals". Other rows include "10252" through "10271" with names like "J. Augusto Bastidas", "James Breeden", "Milan Chang", "Sherry Chang", "Polly Chang", "Cara Choi", "Erin Christofferson", "Nick Chun", "Brett Cox", and "Kevin Cranney". The browser status bar at the bottom shows "Done" and "Internet" with a 100% zoom level.

Pco	CME ID	First Name	Last Name	Title	Gender	Affiliation
	10245	Dean	Balback			Roche Pharmaceuticals
	10252	J. Augusto	Bastidas	MD		Loma Linda Medical Center
	10255	J. Augusto	Bastidas	MD		Loma Linda Medical Center
	10256	J. Augusto	Bastidas	MD		Loma Linda Medical Center
	10262	J. Augusto	Bastidas	MD		Loma Linda Medical Center
	10263	James	Breeden	MD		Kaiser Permanente
	10264	Milan	Chang			Pfizer
	10265	Sherry	Chang			AstraZeneca
	10266	Polly	Chang	PHD		SRI International
	10267	Cara	Choi	MD		Stanford
	10268	Erin	Christofferson	Conference Coordinator		Coordinator
	10269	Nick	Chun	MS		Stanford
	10270	Brett	Cox	MD		Pfizer
	10271	Kevin	Cranney			UCSF