

Filtering Tutorial

Objective: Filtering by City in the People Listing.

Note: A basic knowledge of Filtering will help in completing this Tutorial.
Please refer to the following Tutorials: Filtering Getting Started and Filtering Tips.

Click Filter By. Select City from the Dropdown. Type in the name of the City. Click the Set Filter icon. Note: For more than one City, type "or" between the cities. Your Listing now shows the filtered Cities.

Try It Now!: {City}Dallas or Houston

Note: Use Cities found in your listing.

The screenshot shows the CME Web Tracker interface. At the top, there's a navigation bar with 'Events' and 'Register' links. Below that, the 'People' section is active, showing a list of people. The list is currently filtered to show 102 people out of 3,778. The filter criteria is '{City}Dallas or Houston'. The 'State' column is highlighted in red, and the 'Set Filter' icon is also circled in red. The table below shows the filtered results.

Status	Attendee Type	Department	City	State	E Calendar	PeoUserB
			Dallas	TX		
			Houston	TX		
			Houston			
Resident	Unspecified	Radiology	Dallas	TX		
Resident			Dallas	TX		
			Houston	TX		*****
active	Physician		Dallas	TX		
Resident	Other		Dallas	TX		
			Houston	TX		
			Houston	TX		
			Houston			
Inactive			Dallas	TX		
			Houston	TX		
Resident	Other	Radiology	Dallas	TX		

Filtering Tutorial